

PRIORITIZING EMPLOYEE HEALTH AND SAFETY



GE APPLIANCES
a Haier company

Beginning weeks ago, we have taken unprecedented steps to modify our factories and how work is done in them to align with CDC guidelines and protect employees during the COVID-19 pandemic.

- We conducted a rapid audit to review social distancing guidelines in all nine of our U.S. factories. Changes were only necessary for 30% of positions, and jobs and workspaces have been modified to allow for at least six feet of space between employees as they work.
- In places where six feet of distance was not practicable, we have implemented other measures deemed safe by public health officials to provide additional protection, including Lexan-plastic dividers, face shields and additional safety supplies.
- We are requiring all employees and visitors to wear masks. This is in line with the continuing evolution of data and guidance from the CDC and other health service organizations. Masks are available daily and must be worn in accordance with other PPE requirements. Tips, use and care instructions for masks has been provided to all employees.
- Walkways and other areas where individuals may congregate throughout our plants have been marked off with 6-foot measurements and signage reminding workers to maintain social distancing and providing them the guidance they need on how to do so.
- Staggered start times were implemented for breaks and lunches to further reduce potential contact.
- Seating in cafeterias has been removed and replaced with stand-alone seats that have been spread out to 6-foot distances and capacities limited. Break areas have also been modified.
- Team huddle spots have been spread out for social distancing.
- In restrooms, every other sink and urinal has been closed off to maintain distance.
- Dedicated social distancing ambassadors have been created in every facility who monitor safe spacing, address issues as employees arrive, and ensure continuous improvement in this area.

As part of the national effort to flatten the curve, we have mandated that every employee who can do their jobs remotely works from home, have put safeguards in place to check that every employee who comes to work is healthy, and are providing all employees with access to health resources.

- All employees who can work from home are working from home; this includes more than 80% of all salaried employees, 100% of our customer support employees in Louisville, and 100% of call center associates in our wholly-owned subsidiaries in Memphis and Rapid City.
- Every person entering any GE Appliances manufacturing facility must go through temperature screening. The screening is touchless, performed by an infrared camera, and takes just seconds.
 - Here is a 45-second video demonstrating this process:
<https://vimeo.com/402649356/d1f713dc69>
- Anyone exhibiting signs of illness, such as fever and respiratory symptoms, is required to stay home from work and seek medical care.

- A coronavirus-concern reporting and monitoring system has been established and is staffed around the clock to receive and address employee health and exposure concerns.
- Health professionals are available onsite at every manufacturing facility and through telemedicine to respond to employee health needs and questions.

We also implemented new measures to protect our Factory Service Technicians.

- We sent each technician supplies to use for added protection to reduce the risk of illness, including hand sanitizer, disinfectant spray and a thermometer. We also invested in Bluetooth capability to minimize technicians touching their phones during a service call. We will continue to deploy supplies on a regular basis to our technicians for the foreseeable future.
- We implemented a new pre-screening process to assess the risk of each call at three touchpoints—when an appointment is made, during the pre-service call and before entering the consumer’s home.
- We gave each technician the autonomy to reschedule a service call if they do not feel safe or if the call is for a non-functional issue, such as a replacing a cosmetic part.
- We are encouraging technicians to follow CDC best practices, including hand washing and maintaining a social distance of six feet from consumers during service calls.

We have completely overhauled the cleaning and sanitation processes in our facilities to make them as safe and sanitary as possible.

- We have increased professional cleaning and sanitization services throughout our facilities with significant additional staffing and new cleaning standards of work
- 500 portable hand sanitizer and hand-washing stations are available on the factory floors and our building grounds, adding to the 300 handwashing and sanitizing stations that already existed.
- Personal protective supplies have been made readily available for employee use along with more than 2,670 sanitizing spray bottles and wipes for workstations.
- Regular bathroom checks have been increased to four cleaning rounds per bathroom per shift.
- We conducted enhanced steam cleanings in all bathrooms.
- We have ensured all high-touch areas are cleaned multiple times per shift.
 - These areas include, but are not limited to doorknobs, turnstiles, air guns, fixtures, tool grips, equipment touchpoints, powered industrial vehicle touchpoints, light switches, vending machines, bid-boards, timeclocks, tool crib countertops, touchpoints on docks, and handrails.

We are working better together, bringing together leaders and experts inside and outside of the company.

- A dedicated team of GEA leaders focused on the COVID-19 crisis meets multiple times 24/7 to review the best actions to protect the health of all of us.

- We have invited local public health officials to visit our facilities and provide guidance on any additional recommended steps—and implemented all recommendations immediately. And, we continue to have open daily discussions with our employees on the production floors to receive feedback and suggestions for additional improvements.
- We are continuously auditing new COVID-19 health and safety protocols and coaching our team members for improvements as we all get used to this different way of working safely together. We are also following the CDC research and will continue to evolve our protocols to ensure adherence to expert recommendations in the workplace.
- We will continue to work on ways to ensure employee peace of mind in collaboration with our teams during this ever-changing situation.